



## Central Queensland Mine Rehabilitation Group Notice of Annual General Meeting

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**Date:** Thursday 18 July 2019  
**Venue:** Commercial Hotel, 80 Capella Street Clermont  
**Time:** 4:50 pm

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Included and/or attached are:

- the agenda for this meeting
- the minutes of the last annual general meeting
- the annual Financial Report
- the Chairman's Annual Report

At the meeting, members will have the opportunity to:

- ask questions about the operations and finances of CQMRG
- speak about any items on the agenda

If possible, it would be preferable if any general business items were notified to a committee member in advance. At the meeting, current financial members will be asked to vote to:

- accept the minutes of the last annual general meeting
- elect office bearers and committee members

If you are unable to attend the AGM in person but wish to participate in the management of CQMRG you may complete the attached **nomination form** and submit to [info.cqmr@gmail.com](mailto:info.cqmr@gmail.com) prior to the AGM commencing.

Regards,

Neil Dale, Chairman, CQMRG

### Agenda

<b>Resolution 1 – That the Minutes of the last AGM (held 31 May 2018), as circulated with the notice of meeting be accepted as a true and accurate reflection of the meeting.</b>
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### Item 2 - Financial Report

Statements of financial position and performance (cash flow) are presented below for the current financial year to end February 2019. In general terms the financial position of CQMRG has been maintained with membership income keeping pace with outgoings. As indicated at the previous AGM, membership platform costs increased by nearly 30% to \$972 pa. MRC-Wiki costs have also come-in at higher than expected although we are seeking to reduce these by changing our hosting arrangements.

### CQMRG Statement of Financial Position - as at 28/02/2019

	30/06/2017 Balance	30/06/2018 Balance	Change	28/02/2018 Balance	Change
<b>ASSETS</b>					
Cash and Bank Accounts					
Online Saver	1,000.00	1,000.00	0.00	1,000.00	0.00
Primary Chq	14,664.13	15,968.52	1,304.39	18,023.97	2,055.45
Paypal	694.08	275.16	-418.92	233.56	-41.60
<b>TOTAL Assets</b>	<b>16,358.21</b>	<b>17,243.68</b>	<b>885.47</b>	<b>19,257.53</b>	<b>2,013.85</b>
<b>LIABILITIES</b>	-	-		-	
<b>OVERALL TOTAL</b>	<b>16,358.21</b>	<b>17,243.68</b>	<b>885.47</b>	<b>19,257.53</b>	<b>2,013.85</b>

### CQMRG Statement of Cash Flow - as at 28/02/2019

	1/07/2016- 30/06/2017	1/07/2017- 30/06/2018	Difference	1/07/2018- 28/02/2019	Difference
<b>INFLOWS</b>					
Membership Income	1,800.00	3,630.00	-1,994.76	3,120.00	-510.00
Other Income	0.00	0.00	-14,866.84	0.00	0.00
Sponsorship	600.00	500.00	500.00	0.00	-500.00
<b>TOTAL INFLOWS</b>	<b>2,400.00</b>	<b>4,130.00</b>	<b>-16,361.60</b>	<b>3,120.00</b>	<b>-1,010.00</b>
<b>OUTFLOWS</b>					
Bank charges	111.48	131.80	103.18	81.00	-50.80
Domain Name Registration	38.95	69.90	39.90	46.95	-22.95
Event Expenses					
Catering	0.00	0.00	-1,653.00	0.00	0.00
Other Event Expenses	1,149.90	526.50	-1,695.50	595.30	68.80
Membership Platform	590.08	1,183.74	572.42	0.00	-1,183.74
Travel					
Other Travel	0.00	793.23	793.23	0.00	-793.23
Website Hosting Expenses	0.00	0.00	0.00	51.25	51.25
Website Hosting Expenses - AWS	98.21	539.19	539.19	331.65	-207.54
<b>TOTAL OUTFLOWS</b>	<b>1,988.62</b>	<b>3,244.36</b>	<b>-1,300.58</b>	<b>1,106.15</b>	<b>-2,138.21</b>
<b>OVERALL TOTAL</b>	<b>411.38</b>	<b>885.64</b>	<b>-15,061.02</b>	<b>2,013.85</b>	<b>1,128.21</b>

**Resolution 2 – That the treasurer’s report as provided be accepted as a true and accurate reflection of the groups finances as at 28 February 2019**

### Item 3 - Chairman’s Report

Our last AGM was held 31 May 2018 at Rockhampton combined with Fitzroy Partnership for River Health. I am pleased that we have been able to hold meetings at Middlemount South, Ensham and now Blair Athol since then. It has been a team effort with Stuart doing a lot behind the scenes and Sue filling in while I was away for the Middlemount South meeting. Attendances have been great, limiting factors have been the transport requirement for the site visits.

The hosting site companies have been generous in covering the costs of venues, transport and other items. Some of the consulting companies have also chipped in to cover costs. This has meant that we have not had to charge attendance at meetings and subscription fees cover our web hosting and MRC-Wiki costs.

These meetings are important knowledge sharing and networking events. The mining industry (and other industries) face numerous challenges from various activist and political groups. There is great work being done across the industry and great examples of rehabilitation. It is our challenge to showcase what is being done and use the results from ACARP and other research to achieve even better results.

At the time of writing CQMRG had a membership of 166 active members and about 60 lapsed members. Our full contact list is running at 374.

#### Contacts database

Contact type	Current	New in last 7 days	New in last 30 days
<a href="#">Total contacts</a>	374	4	12
<a href="#">Members</a>	256	7	12
<a href="#">Donors</a>	-	-	-
<a href="#">Event attendees</a>	220	5	9

As per our constitution, all currently elected members will retire at this AGM, but are available to re-nominate to any position.

I would like to thank the current Committee for their support since May 2018.

There is no requirement for members to approve the chairman’s report.

Neil Dale

#### **Item 4 - Election of Committee**

All positions of the committee are hereby vacated as per the constitution.

Nominations are hereby sought for the following positions:

- *Chairman*
- *Deputy Chairman*
- *Secretary*
- *Treasurer*
- *MRC Wiki Coordinator*
- *Committee Members*

Please complete the attached **nomination form** and email to [info.cqmr@gmail.com](mailto:info.cqmr@gmail.com)

#### **Item 5 - General Business**

Given that only 15 minutes is allocated for the AGM, it would be advantageous to notify the committee of any general business items prior to the AGM by emailing [info.cqmr@gmail.com](mailto:info.cqmr@gmail.com)

## Central Queensland Mine Rehabilitation Group Management Committee Nomination Form

Extract from the Charter:

**VI. Management Committee**

- (a) A Management Committee comprising of a minimum of a Chairman and at least two of a Vice-Chairman, Secretary and Treasurer shall manage the association. Other members may be elected to the management committee at a General Meeting. A member of the Management Committee must be a member of the association.
- (b) At the first General Meeting of any calendar year, the members of the management Committee must retire from office, but are eligible, on nomination, for re-election.
- (c) Any two members of the association may nominate another member (the candidate) to serve as a member of the Management Committee. Nominations may either be in writing, signed by the two nominees and presented to the Secretary either prior to the General Meeting or from the floor when a call for nominations is made.

As a current member of CQMRG, I hereby nominate the person(s) below to the position indicated.

	Nominee	Second
<b>For the position of Chairman:</b>	_____	_____
<b>For the position of Secretary:</b>	_____	_____
<b>For the position of Treasurer:</b>	_____	_____
<b>For the position of CQMRG Membership/Website Coordinator:</b>	_____	_____
<b>For the position of MRC Wiki Coordinator:</b>	_____	_____
<b>For the position of Committee Member:</b>	_____	_____
<b>Signed:</b>	Name: _____	Date: _____



## Central Queensland Mine Rehabilitation Group

### Annual General Meeting Minutes

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**Date:** Thursday 31 May 2018

**Venue:** Headricks Lane, 189 East St., Rockhampton, QLD 4700

**Time:** 3:00 pm

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#### **Attendance**

##### ***CQMRG Representatives:***

Sue Henderson (Deputy Chairman and Acting Chair)

Neil Dale (Secretary and Treasurer)

Stuart Ritchie (Committee Member)

Vanessa Boettcher (Committee Member)

Ben Westerberg (Committee Member)

##### ***Members:***

Nanjappa Ashwath

Peter Berghofer

Jess Bermingham

Luke Berry

Patrice Brown

Sherie Bruce

Craig Bushell

Andrew Butler

Alison Craig

Peter Dunne

Larelle Fabbro

Nicole Flint

Mark Garrahy

Geeta Gautam Kafle

Larry Hantler

Brad Hiles

Michael Horne

Matt Lord

Michael McCabe

John Merritt

Abby Neubauer

Emma Owbridge

Mark Stidwill

Leigh Stitz

Paul Tett

Kelly Thompson

Jacqueline van Soest

Greg Vinall

Sue Vink

Scott Williams

Morgan Yeatman

While not all members registered for the workshop were present at the meeting, the outcomes of the meeting were relayed to all workshop participants and an opportunity to challenge the outcomes of the meeting was provided. In total, 36 members were present against an active membership as at 31 May of 115 and therefore a quorum was declared.

#### **Previous Minutes**

The motion was put that the minutes of the previous AGM (26 October 2017) be approved as a true and accurate reflection of the meeting.

Moved: Neil Dale; seconded: Sue Henderson; motion carried.



## **Financial Report**

A summary of the income and outgoings of the group was presented as a year-to-date financial report. The motion was put that the financial report be accepted as a true and accurate reflection of the group's finances.

Moved: Stuart Ritchie; seconded: Vanessa Boettcher; motion carried.

## **Chairman's Report**

Sue Henderson as Acting Chairman presented the Chairman's report, including achievements of the previous 12 months.

## **Appointment of Committee**

All positions of the committee were vacated as per the charter and nominations for committee positions were received and voted on as follows:

### *Chairman*

Nomination(s): Neil Dale

There being no other nominations, a voice vote was taken and Neil Dale elected chairman

### *Deputy Chairman:*

Nomination(s): Sue Henderson

There being no other nominations, a voice vote was taken and Sue Henderson elected deputy chairman

### *Secretary:*

Nomination(s): Brad Radloff

There being no other nominations, a voice vote was taken and Brad Radloff elected secretary.

### *Treasurer:*

Nomination(s): Stuart Ritchie

There being no other nominations, a voice vote was taken and Stuart Ritchie elected treasurer.

### *CQMRG Membership / Website Coordinator:*

Nomination(s): none

There being no nominations, the position remains vacant.

### *MRC Wiki Coordinator:*

Nomination(s): none

There being no nominations, the position remains vacant.

### *Committee Members:*

The following were nominated and elected to the committee:

Ben Westerberg; Vanessa Boettcher; Craig Bushell

## **General Business**

No other business arising.

Meeting Closed: 3:45 pm